



PATIENT INFORMATION

CONFIDENTIAL

Name: \_\_\_\_\_ Date \_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

CONTACT INFORMATION

Home: \_\_\_\_\_ Work: \_\_\_\_\_

Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best day/time to be reached: \_\_\_\_\_ Where? \_\_\_\_\_

In the event of an emergency, who should we contact?

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Work # \_\_\_\_\_ Home #: \_\_\_\_\_

Birthdate: \_\_\_\_\_

**Minor Patients** – A parent/guardian must accompany minors when services are being performed in our office. This adult is responsible for payment regardless of family status.

Patient's or Parent's Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Spouse or Parent's Name: \_\_\_\_\_ Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

If patient is a student, name of school/college: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Whom may we thank for referring you? \_\_\_\_\_

RESPONSIBLE PARTY

Name of person responsible for this account: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Home Phone: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_ Birthdate \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Is this person currently a patient in our office?  Yes  No

## INSURANCE INFORMATION

Name of insured: \_\_\_\_\_ Relationship: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Date Employed: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address of Employer: \_\_\_\_\_  
STREET CITY STATE ZIP

Insurance Company: \_\_\_\_\_ Group #: \_\_\_\_\_

Do you have any secondary insurance?:  Yes  No If yes, complete the following:

Name of insured: \_\_\_\_\_ Relationship: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_ Employer: \_\_\_\_\_

Address of Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Insurance company: \_\_\_\_\_ Group #: \_\_\_\_\_

## FINANCES

Payment in full is expected at each appointment. We have scheduled time in our schedule just for you, therefore, we require 48 business hours notice for any cancellation. If you miss your appointment, that time could have been allotted for another patient in need. There is a \$30 service charge on all returned checks. For your convenience, we offer the following methods of payment. Please check the option which you prefer. If you have any questions concerning financial arrangements, it will be our pleasure to assist you.

- Cash  Personal Check  
 Visa  MasterCard  
 Discover  American Express  
 Care Credit

Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

NAME AS IT APPEARS ON CARD

## Authorization, Release, & Agreement to Pay for Services Rendered

I authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me during the period of such Dental care to third party payors and/or health practitioners.

As a courtesy, we will be glad to file insurance claims for you. Please note that insurance is a contract between you and your insurance company and we are not a party to that contract. You will be responsible to pay your first office visit in full, unless prior arrangements are made with our front desk staff.

I authorize and hereby request my insurance company to pay directly to the dentist for the dental group insurance benefits otherwise payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services.

I agree to be responsible for payment of all services rendered on my behalf or on behalf of my dependents.

\_\_\_\_\_  
Signature of patient or parent if minor

\_\_\_\_\_  
Date

# MEDICAL HEALTH HISTORY

PATIENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PHYSICIAN \_\_\_\_\_ OFFICE PHONE \_\_\_\_\_ DATE OF LAST PHYSICAL \_\_\_\_\_

HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ INDICATE ANY PREMEDICATIONS \_\_\_\_\_

- |  |                       |                       |  |                                      |                                   |
|--|-----------------------|-----------------------|--|--------------------------------------|-----------------------------------|
|  | YES                   | NO                    |  |                                      |                                   |
| 1. Are you under medical treatment now? If yes, for what? _____  | <input type="radio"/> | <input type="radio"/> | 7. Are you allergic to or have you had any reactions to the following? |                                      |                                   |
|  |                       |                       | YES NO   | YES NO                               | YES NO                            |
| 2. Have you ever been hospitalized for any surgical operation or serious illness? If yes, for what? _____                          | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> Local anesthetics                                | <input type="radio"/> Sedatives      | <input type="radio"/> Iodine      |
|  |                       |                       | <input type="radio"/> Penicillin or other antibiotics                  | <input type="radio"/> Food Allergies | <input type="radio"/> Metal       |
| 3. Are you taking any medication(s) including non-prescription medicine? If yes, what medication(s)/vitamins are you taking? _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> Sulfa drugs                                      | <input type="radio"/> Codeine        | <input type="radio"/> Other _____ |
|  |                       |                       | <input type="radio"/> Latex  | <input type="radio"/> Erythromycin   | _____                             |
|  |                       |                       |  | <input type="radio"/> Aspirin        | _____                             |
| 4. Do you use tobacco?   | <input type="radio"/> | <input type="radio"/> | 8. WOMEN ONLY:   |                                      | YES NO                            |
| 5. Do you use alcohol?   | <input type="radio"/> | <input type="radio"/> | Are you pregnant or think you may be pregnant?                         | <input type="radio"/>                | <input type="radio"/>             |
| 6. Do you use recreational drugs?  | <input type="radio"/> | <input type="radio"/> | Are you nursing?   | <input type="radio"/>                | <input type="radio"/>             |
|  |                       |                       | Are you taking birth control pills?                                    | <input type="radio"/>                | <input type="radio"/>             |

9. Do you have or have you had any of the following?

- |   |  |  |
|---|--|--|
| YES NO                                      | YES NO   | YES NO   |
| <input type="radio"/> Aids or HIV Infection | <input type="radio"/> Frequently Tired             | <input type="radio"/> Liver Disease                |
| <input type="radio"/> Anemia                | <input type="radio"/> Glaucoma                     | <input type="radio"/> Low Blood Pressure           |
| <input type="radio"/> Angina                | <input type="radio"/> Hay Fever/Allergies          | <input type="radio"/> Osteoporosis                 |
| <input type="radio"/> Arthritis             | <input type="radio"/> Heart Attack                 | <input type="radio"/> Radiation Therapy            |
| <input type="radio"/> Asthma                | <input type="radio"/> Heart Disease                | <input type="radio"/> Recent Weight Loss           |
| <input type="radio"/> Blood Transfusion     | <input type="radio"/> Heart Murmur                 | <input type="radio"/> Respiratory Problems         |
| <input type="radio"/> Cancer                | <input type="radio"/> Heart Trouble                | <input type="radio"/> Rheumatic Fever              |
| <input type="radio"/> Cardiac Pacemaker     | <input type="radio"/> Hemophilia                   | <input type="radio"/> Sexually Transmitted Disease |
| <input type="radio"/> Chest Pains           | <input type="radio"/> Hepatitis/Jaundice           | <input type="radio"/> Shingles                     |
| <input type="radio"/> Colitis               | <input type="radio"/> High Blood Pressure          | <input type="radio"/> Sleep Apnea                  |
| <input type="radio"/> Diabetes Type I or II | <input type="radio"/> High Cholesterol             | <input type="radio"/> Stomach Troubles/Ulcers      |
| <input type="radio"/> Easily Winded         | <input type="radio"/> Hyper/Hypo Thyroid           | <input type="radio"/> Stroke                       |
| <input type="radio"/> Emphysema             | <input type="radio"/> Joint Replacement or Implant | <input type="radio"/> Swollen Ankles               |
| <input type="radio"/> Epilepsy/Convulsions  | <input type="radio"/> Kidney Diseases              | <input type="radio"/> Tuberculosis                 |
| <input type="radio"/> Fainting /Seizures    | <input type="radio"/> Leukemia                     | <input type="radio"/> Other _____                  |

COMMENTS \_\_\_\_\_

I certify that I have read and understand the above information. To the best of my knowledge, the above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health.

SIGNATURE X \_\_\_\_\_ DATE \_\_\_\_\_  
 PATIENT, PARENT OR GUARDIAN

# PATIENT DENTAL HISTORY

PATIENT NAME \_\_\_\_\_

- |   | YES                   | NO                    |   | YES                   | NO                    |
|---|-----------------------|-----------------------|---|-----------------------|-----------------------|
| 1. Do your gums bleed while brushing or flossing?                       | <input type="radio"/> | <input type="radio"/> | 8. Do you have frequent headaches?  | <input type="radio"/> | <input type="radio"/> |
| 2. Are your teeth sensitive to hot or cold?                             | <input type="radio"/> | <input type="radio"/> | 9. Do you clench or grind your teeth?   | <input type="radio"/> | <input type="radio"/> |
| 3. Are your teeth sensitive to sweet or sour liquids/foods?             | <input type="radio"/> | <input type="radio"/> | 10. Do you bite your lips or cheeks frequently?                                 | <input type="radio"/> | <input type="radio"/> |
| 4. Do you feel pain in any of your teeth?                               | <input type="radio"/> | <input type="radio"/> | 11. Have you ever had any difficult extractions in the past?                    | <input type="radio"/> | <input type="radio"/> |
| 5. Do you have any sores or lumps in or near your mouth?                | <input type="radio"/> | <input type="radio"/> | 13. Have you ever had prolonged bleeding following extractions?                 | <input type="radio"/> | <input type="radio"/> |
| 6. Have you had any head, neck or jaw injuries?                         | <input type="radio"/> | <input type="radio"/> | 12. Have you had any orthodontic work?  | <input type="radio"/> | <input type="radio"/> |
| 7. Have you ever experienced any of the following problems in your jaw? |                       |                       | 14. Have you ever had instruction on the correct method of brushing your teeth? | <input type="radio"/> | <input type="radio"/> |
| a) Clicking?  | <input type="radio"/> | <input type="radio"/> | 15. Have you ever had instructions on the care of your gums?                    | <input type="radio"/> | <input type="radio"/> |
| b) Pain (joint, ear, side of face)?                                     | <input type="radio"/> | <input type="radio"/> |   |                       |                       |
| c) Difficulty in opening or closing?                                    | <input type="radio"/> | <input type="radio"/> |   |                       |                       |
| d) Difficulty in chewing?   | <input type="radio"/> | <input type="radio"/> |   |                       |                       |

What is the reason for your visit today? \_\_\_\_\_

Date of last dental visit \_\_\_\_\_ Previous Dentist \_\_\_\_\_

What was done at your last dental visit? \_\_\_\_\_

Are you satisfied with your teeth's appearance?  Yes  No

What would you change about your smile? \_\_\_\_\_

Do you brush, floss or use any other dental aids? \_\_\_\_\_

Is there anything else about having dental treatment that you would like us to know?  Yes  No

If yes, please describe \_\_\_\_\_

I certify that I have read and understand the above information. To the best of my knowledge, the above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health.

**SIGNATURE X** \_\_\_\_\_

PATIENT, PARENT OR GUARDIAN

DATE \_\_\_\_\_

COOLEY BENTZ DENTAL ASSOCIATES

**CONSENT FOR USE AND DISCLOSURE OF  
HEALTH INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Patient Number \_\_\_\_\_ Social Security Number: \_\_\_\_\_

TO THE PATIENT - PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. We encourage you to request a copy of our Notice from the Contact Person listed below and read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

Contact Person: Carol E. Fox  
Telephone: 610-272-6949  
Fax: 610-272-8664  
Address: 2601 DeKalb Pike, East Norriton PA 19401

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will not affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you if you revoke this Consent.

**Consent for Use of Photographs:** I hereby irrevocably consent to the use, reuse, production and reproduction at any time by Dr. Robert M. Bentz or Dr. Sara Cooley-Bentz or his/her designees, my likeness or resemblance as presented in photographs of my oral and facial structures and their publication on the Internet, on audio/video or other forms of recording and in printed format for public and professional educational and scientific purposes. My name can be revealed. I represent that I am over 21 years of age.

I, \_\_\_\_\_, have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent, I am giving my consent to your use and disclosure of my protected health information, including my likeness or resemblance, to carry out treatment, payment activities, and health care operations, or for educational/scientific purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If this Consent is signed by a personal representative on behalf of the Patient, complete the following:

Personal Representative's Name: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_